

# Minutes of Regular Meeting

## The Board of Directors Fort Cherry School District

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A Regular Meeting of the Board of Directors of Fort Cherry School District was held Tuesday, May 28, 2019, beginning at 6:30 PM in the Learning Commons at the High School located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Dawn Fiori	Mr. Eugene Briggs
Mrs. Cynthia Gaskill	Mrs. Melinda Errett
Mrs. Jeanine Miles	Mr. Louis Ursitz
Mrs. Jodi McKay	Ms. Loretta B. Kendall
Mr. Cory Matchett	

The following members were excused/absent:

None

The following non-members were present:

Dr. Jill M. Jacoby, Superintendent  
Mrs. Jessica L. Drylie, Business Manager/Board Secretary  
Mr. John Smart, Solicitor, Andrews and Price

The following community members were present:

Lon Libert – Mt. Pleasant Township  
Julie Vincenti – Mt. Pleasant Township  
Carol Staley - Mt. Pleasant Township  
Kim Bianchi - Mt. Pleasant Township  
Helena Cleric - Mt. Pleasant Township  
Cat Lodge – Robinson Township  
Julie Sepesy – Robinson Township  
Jeremy Roberts - JCI

### I. **Executive Session** (6:30pm)

Executive Session was held starting at 6:30 PM and ending at 7:33 PM to discuss Personnel and Legal matters.

## II. Call to Order, Pledge of Allegiance, and Roll Call

By Whom: Mrs. Miles

Time: 7:34 PM

## III. Approval of Agenda - Regular Meeting of May 28, 2019

1<sup>st</sup>: Mrs. Errett

2<sup>nd</sup>: Mrs. Fiori

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the agenda of the Regular Meeting of May 28, 2019. Motion passed unanimously, 9-0.

## IV. Remarks by Visitors

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

Mrs. Cat Lodge spoke regarding an up skirting incident that happened at the High school. She asked that the District take measures to address these incidents and update the student handbook.

## V. Presentations

### A. JCI – Air Conditioning update

Jeremy Roberts from Johnson Controls (JCI) updated the board on the following items related to the AC Project:

1. Design completed by CJL
2. All contracts have been awarded
3. Shifts may change throughout project
4. All equipment has been ordered

## VI. Action on the approval of Minutes – Regular Meeting of April 29, 2019

1<sup>st</sup>: Mrs. Errett

2<sup>nd</sup>: Mrs. Fiori

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the minutes of the Regular Meeting of April 29, 2019. Motion passed unanimously, 9-0.

## VII. Secretary's Correspondence

None

## VII. Treasurer's Actions

- A. Action on the approval of Bills for Payment  
1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the Bills for Payment. Motion passed unanimously, 9-0.

- B. Action on the approval of the Treasurer's Report Account Summaries  
1<sup>st</sup>: Mr. Briggs                      2<sup>nd</sup>: Mrs. McKay                      Motion: 9-0

Mr. Briggs made a motion, which was seconded by Mrs. McKay that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously, 9-0.

- C. Action on the approval of the Budget Control Reports  
1<sup>st</sup>: Mrs. Fiori                      2<sup>nd</sup>: Mrs. Errett                      Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mrs. Errett that the Board approve the Budget Control Reports. Motion passed unanimously, 9-0.

## **IX. Reports**

- A. Board Reports

Mrs. McKay reported that she attended the McDonald Memorial Day Parade and Fort Cherry's Band did a great performance.

- B. Solicitor's Report

There was no Solicitor Report given

- C. Superintendent's Report

The Superintendent's Report is attached and has been made part of the official minutes. Mrs. Drylie announced that the 2019 Bond was closing on Thursday, May 30<sup>th</sup> the funds would be available the following day.

## **X. Personnel and Curriculum**

- A. Action on the approval of summer work hours for educational purposes from June 10 to August 16, 2019:
1. Sr High Guidance: 110
  2. Jr High Guidance: 110
  3. Elem Guidance: 70

4. ESAP/IST: 40
  5. Library: 180
  6. District Nurse: 50
- 1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the summer work hours for educational purposes from June 10 to August 16, 2019:

1. Sr High Guidance: 110
2. Jr High Guidance: 110
3. Elem Guidance: 70
4. ESAP/IST: 40
5. Library: 180
6. District Nurse: 50

Motion passed unanimously, 9-0.

- B. Action on the approval of Dr. Jill Jacoby, Superintendent, contract for five (5) years, effective 7/1/2019

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve Dr. Jill Jacoby, Superintendent, contract for five (5) years, effective 7/1/2019. Motion passed unanimously, 9-0.

- C. Action on the approval of the employment of 2019 Summer District Cleaners from the Order of Merit List

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the employment of 2019 Summer District Cleaners from the Order of Merit List. Motion passed unanimously, 9-0.

- D. Action on the approval to grant an annual stipend of \$5,000 to an administrator for the Director of Transportation position for the 2019/2020 school year (7/1/2019 - 6/30/2020)

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve an annual stipend of \$5,000 to an administrator for the Director of Transportation position for the 2019/2020 school year (7/1/2019 - 6/30/2020). Motion passed unanimously, 9-0.



- E. Action on the approval to retain Mrs. Sally Cowden as the Food Service Clerk, effective 7/1/2019, at a salary of \$40,000 for the 2019/2020 school year

1<sup>st</sup>: Mrs. Fiori                      2<sup>nd</sup>: Mrs. Errett                      Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mrs. Errett that the Board approve the retention of Mrs. Sally Cowden as the Food Service Clerk, effective 7/1/2019, at a salary of \$40,000 for the 2019/2020 school year. Motion passed unanimously, 9-0.

- F. Action on the approval to retain Mrs. Patricia Fedinetz as the Food Service Manager, effective 7/1/2019, at a salary of \$40,000 for the 2019/2020 school year

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the retention of Mrs. Patricia Fedinetz as the Food Service Manager, effective 7/1/2019, at a salary of \$40,000 for the 2019/2020 school year. Motion passed unanimously, 9-0.

- G. Acknowledge the request for extended FMLA/medical leave for administrator until December 31, 2019

President Miles acknowledged the request for an extended FMLA/medical leave for administrator until December 31, 2019.

#### XI. **Buildings and Grounds**

- A. Action on the approval for Bozic Communications, Inc. to install the purchased LED Lights for the outside campus, not to exceed \$15,560 (Funds coming from Bond Issue 2019)

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve Bozic Communications, Inc. to install the purchased LED Lights for the outside campus, not to exceed \$15,560 (Funds coming from Bond Issue 2019). Motion passed unanimously, 9-0.

- B. Action on the approval for PA Concrete Construction to add drainage and concrete to pool barn, not to exceed \$6,720 (Funds coming from Capital Projects Fund)

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Errett                      Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that



Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the private transportation contracts with Jake G. Schneider Bus Contractor. Motion passed unanimously, 9-0.

### XIII. Finance

- A. Action on the approval of the Proposed Final Budget for the 2019 - 2020 School Year with expenditures of \$18,484,127 and a millage rate of 12.5052 (Final Budget 2019-2020 to be approved at June 24, 2019 Regular Meeting)

1<sup>st</sup>: Mr. Matchett                      2<sup>nd</sup>: Mr. Briggs                      Motion: 4-5

Mr. Matchett made a motion, which was seconded by Mr. Briggs that the Board approve the Proposed Final Budget for the 2019 - 2020 School Year with expenditures of \$18,484,127 and a millage rate of 12.5052 (Final Budget 2019-2020 to be approved at June 24, 2019 Regular Meeting). Roll call was made and the motion failed 4-5 with Mrs. McKay, Mr. Briggs, Mr. Matchett, and Mrs. Errett voting Yes and Mrs. Miles, Mr. Ursitz, Mrs. Fiori, Mrs. Gaskill, and Ms. Kendall voting No.

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Gaskill                      Motion: 5-4

Mr. Ursitz then made a motion, which was seconded by Mrs. Gaskill that the Board approve the Proposed Final Budget for the 2019 - 2020 School Year with expenditures of \$18,435,291 and a millage rate of 12.5052 (Final Budget 2019-2020 to be approved at June 24, 2019 Regular Meeting). Roll call was made and the motion passed 5-4 with Mrs. Miles, Mr. Ursitz, Mrs. Fiori, Mrs. Gaskill, and Ms. Kendall voting Yes and Mrs. McKay, Mr. Briggs, Mr. Matchett, and Mrs. Errett voting No.

- B. Action on the approval of appointing the following District Depositories for the 2019 - 2020 Fiscal Year
1. Washington Financial - General and Operation Accounts
  2. Northwest Savings Bank - General Fund Committed Technology Account
  3. PLGIT - 2019 Bond Proceeds Account

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the following District Depositories for the 2019 - 2020 Fiscal Year

1. Washington Financial - General and Operation Accounts
2. Northwest Savings Bank - General Fund Committed Technology Account
3. PLGIT - 2019 Bond Proceeds Account



Motion passed unanimously, 9-0.

C. Action on the approval of appointing a District Treasurer for the 2019 - 2020 Fiscal Year

1<sup>st</sup>: Mrs. Miles                      2<sup>nd</sup>: Mrs. McKay                      Motion: --  
1<sup>st</sup>: Mrs. Miles                      2<sup>nd</sup>: Mrs. Errett                      Motion: 9-0

Mrs. Miles made a motion, which was seconded by Mrs. McKay that the Board appoint Mr. Eugene Briggs as Board Treasurer for the 2019-2020 Fiscal Year. Mr. Briggs turned down the nomination. Mrs. Miles then made a motion, which was seconded by Mrs. Errett that the Board appoint Mrs. Cindy Gaskill as Board Treasurer of the 2019-2020 Fiscal Year. Mrs. Gaskill accepted and the motion passed unanimously, 9-0.

D. Action on the approval of the Western Area Career & Technology Center's proposed 19/20 budget totaling \$6,008,317 (with Fort Cherry District contribution of \$194,736.44)

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the Western Area Career & Technology Center's proposed 19/20 budget totaling \$6,008,317 (with Fort Cherry District contribution of \$194,736.44). Motion passed unanimously, 9-0.

E. Action on the approval of an annual contract of service agreement with PAEducator.net, a provider of employment job postings, candidate searches, and access to required employment paperwork, at a cost not to exceed \$1,300 (Budgeted in General Fund - Tech Fees)

1<sup>st</sup>: Mrs. Fiori                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the annual contract of service agreement with PAEducator.net, a provider of employment job postings, candidate searches, and access to required employment paperwork, at a cost not to exceed \$1,300 (Budgeted in General Fund - Tech Fees). Motion passed unanimously, 9-0.

F. Action on the approval to add Violent Incident Protection to the District's general liability insurance at a cost not to exceed \$3,741

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the Violent Incident Protection to the District's



general liability insurance at a cost not to exceed \$3,741. Mrs. Drylie reported that this a new rider that insurance companies are providing to their customers to protect them in case of an active shooter incident or any other violent incidents on District property. Motion passed unanimously, 9-0.

#### **XIV. Technology**

There were no Technology items.

#### **XV. Athletics**

- A. Acknowledge the resignation of Mrs. Kari Cowden, Varsity Softball Coach

President Miles acknowledged Mrs. Cowden's resignation and thanked her for her service.

#### **XVI. Activities**

There were no Activity items.

#### **XVII. Textbooks and Supplies**

- A. Action on the approval of granting the Superintendent authority to approve building disposal lists related to consumables, old textbooks/resources, and broken/damaged equipment/furniture (in addition, any disposed item will be removed from District Asset List)  
1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board grant permission to the Superintendent to approve building disposal lists related to consumables, old textbooks/resources, and broken/damaged equipment/furniture (in addition, any disposed item will be removed from District Asset List). Motion passed unanimously, 9-0.

#### **XVIII. Policy**

- A. Action on the approval of Policy #623 - Post Issuance Disclosure Policy (Second Read)  
1<sup>st</sup>: Mrs. Fiori                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve Policy #623 - Post Issuance Disclosure Policy (Second Read). Motion passed unanimously, 9-0.

**XIX. Miscellaneous**

- A. Action on the approval of a Spanish Class trip to Puerto Rico on June 8th - June 14th, 2020

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-1

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve a Spanish Class trip to Puerto Rico on June 8th - June 14th, 2020. Motion passed 8-1, with Mrs. Gaskill voting No.

- B. Action on the approval of the revised 2019-2020 School Calendar (revisions include additional professional educator days)

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the revised 2019-2020 School Calendar (revisions include additional professional educator days). Motion passed unanimously, 9-0.

- C. Action on the approval of Dr. Sarah Ogburn, D.M.D as District Dentist for the 2019 - 2020 School Year

1<sup>st</sup>: Mrs. Fiori                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve Dr. Sarah Ogburn, D.M.D as District Dentist for the 2019 - 2020 School Year. Dr. Jacoby thanked Dr. Ogburn for her free services that she has offered to the District. Motion passed unanimously, 9-0.

- D. Discussion on Gas Well Industry/Air Quality Studies

Dr. Jacoby stated that the District has been recently highlighted in the local newspaper regarding the gas well industry and air quality reports. Dr. Jacoby asked the Board for direction. Mrs. Drylie stated that the District has done their own air quality testing in the past. All reports are posted on the District's website for public view. The Board agreed that no new testing needs done at this very moment but if something changes in the industry around the District, the Board would like to discuss more testing at that time. Residents who were present mentioned they would like the District's support in communicating to the gas well industry that they need to maintain the recommended safety "zone" from a gas well pad to the District's property line.

**XX. Public Comment**

(As per Fort Cherry School District Policy for Conducting Meetings of

the Board of School Directors)

Ms. Julie Vincenti reported that the Kennywood Bus driver was very complementary on our Fort Cherry's students. They were well behaved and the driver was impressed with their kindness.

Mrs. Helena Cleric spoke about her concerns with the gas well industry near the District. She stated she worked at Children's Hospital and asthma rates have spiked in recent years. Her concern is that the air is getting worse and the District and parents need to protect our children.

**XXI. Executive Session**

This item was not held.

**XXII. Adjournment**

1<sup>st</sup>: Mr. Ursitz

2<sup>nd</sup>: Mrs. Mckay

Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. McKay that the Board approve the adjournment of the Regular Meeting of May 28, 2019. Motion passed unanimously, 9-0, and the meeting adjourned at 8:33 PM.

  
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Mrs. Jeanine Miles, Board President

  
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Mrs. Jessica L. Drylie, Board Secretary